



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Executive Committee Meeting

THURSDAY, December 6, 2018

8:00 A.M.

CareerSource South Florida Headquarters
7300 Corporate Center Drive
Conference Room 2
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
 - A. October 11, 2018
3. Information – Miami-Dade County Office of Inspector General Update
4. Recommendation as to Approval of the Appointment of SFWIB Members to Form a Nominating Committee
5. Recommendation as to Approval to Authorize SFWIB Staff to Release a RFP for the Selection of Refugee Employment and Training Service Providers

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB EXECUTIVE COMMITTEE

DATE: November 8, 2018

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

October 11, 2018, 2015 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Suite 500 (Conference Room 2)

Miami, FL 33126

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	AUDIENCE:
<ol style="list-style-type: none"> 1. Bridges, Jeff, <i>Chairman</i> 2. Andy Perez, <i>Vice-Chairman</i> 3. Del Valle, Juan Carlos 4. Ferradaz, Gilda 5. Garza, Maria 	<ol style="list-style-type: none"> 6. Gibson, Charles <p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Almonte, Ivan Garcia, Christine Gilbert, David Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perin, Yian Smith, Marian Smith, Robert</p>	

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Bridges called the meeting to order at 8:18am, asked all those present introduced themselves. Quorum of members present had been achieved.

2. A. Approval of Executive Committee Meeting Minutes of September 13, 2018

Vice-Chairman Andy Perez moved the approval of meeting minutes for September 14, 2018. Motion seconded by Mr. Juan Carlos del Valle; Motion Passed Unanimously

3. Information – 2016-2020 CareerSource South Florida Strategic Operational Plan Update

Chairman Jeff Bridges introduced the item and Mr. Beasley further presented.

Adults Program Supervisor Robert Smith presented.

Youth Programs Manager Tomara Graham presented.

Ms. Ferradaz inquired about veteran's homelessness. She recommended partnering with Miami-Dade County Homeless Trust. Mr. Beasley provided details and briefed the Committee on CSSF's partnership with Camillus House to launch a center at that facility.

There was continued discussion.

Mr. del Valle inquired about mission united and Mr. Beasley provided details.

Ms. Garza recommended surveying the various collaborations to monitor effectiveness of dollars invested in this particular population.

Mr. Beasley briefed the Council on Community Venture initiatives.

4. Information – Miami-Dade County Office of Inspector General Update

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussions.

5. Recommendation as to Approval to Continue the Personal Monitoring Contract with Anthony Brunson, PA.

Chairman Bridges introduced the item and Mr. Beasley further presented.

Chairman Bridges moved the approval to continue the personal monitoring contract with Anthony Brunson, PA. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

New Business:

- Mr. Beasley briefed the Council about a video that will be presented to the Board by Arnie Girnun on TechHire.

Vice-Chairman Perez inquired about Emerge America's participation and Mr. Beasley provided details.

There being no further concerns to come before the Committee, the meeting adjourned at 9:36am.



SFWIB EXECUTIVE COMMITTEE

DATE: 12/6/2018

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: MIAMI-DADE COUNTY OFFICE OF INSPECTOR GENERAL UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

On July 19, 2018, the Office of the Inspector General (OIG) issued its Final Audit Report regarding the OIG's Final Audit, South Florida Workforce Investment Board d/b/a CareerSource South Florida – Providers Youth Co-Op, Inc. and Arbor E&T, LLC. In that final report, the OIG requested that the South Florida Workforce Investment Board (SFWIB) provide a status report regarding its implementation of the OIG's recommendations. The OIG received the SFWIB status report on October 18, 2018.

On November 1, 2018, the SFWIB received a response from the OIG regarding the SFWIB status report. The OIG thoroughly reviewed the SFWIB status report and were quite satisfied that the audit recommendations have been sufficiently addressed.

The OIG is encouraged that the new measures developed by SFWIB will increase transparency in its job placement reporting by delineating the types of employment attained (e.g., temporary, seasonal, part-time etc.). Future reporting of job placements should eliminate any misinterpretations regarding the number of individuals placed in permanent, full-time positions. Additionally, the OIG is pleased that administrative procedures have been bolstered to make clear the documentation required in order to support a job placement.

The OIG considers this audit closed, and as such, no further action is required by SFWIB. The OIG would like to thank SFWIB staff and the audited providers for making available all records required to conduct the audit.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 12/6/2018

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: SFWIB NOMINATING COMMITTEE

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The SFWIB Chairman recommends to the Executive Committee the SFWIB Members to form a Nominating Committee to recommend to the Board names for the new SFWIB Chairman and Vice-Chairman.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

In accordance with Article III Section A(2) of the SFWIB By-Laws, the term of the Chair of the SFWIB and Vice-Chair shall not exceed two years and shall serve no more than two terms in office or four years, whichever is less. The SFWIB Chairman has selected the following members to form a nominating committee to recommend the SFWIB Chair and SFWIB Vice-Chair for PY2018-2020. The following are selected members:

- Mr. Jeff Bridges - Current Chair
- Mr. Obdulio Piedra - Former Chair
- Ms. Maria Garza - SFWIB Executive Committee Member
- Mr. Tom Roth - SFWIB Global Talent Council Member
- Ms. Michelle Maxwell - SFWIB Finance Efficiency Council Member

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 12/6/2018

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: REQUEST FOR PROPOSAL FOR THE SELECTION OF REFUGEE EMPLOYMENT AND TRAINING SERVICE PROVIDERS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Executive Committee to recommend to the Board approval authorizing staff to release a Request for Proposal (RFP) to provide to provide Refugee Employment and Training Services for Program Year 2018-2019, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) issued a Request for Proposal (RFP) to competitively procure its current Refugee Employment and Training Program (RETP) Providers to provide RETP services in Local Workforce Development Area (LWDA) 23 until September 30, 2018, which was subsequently extended to December 31, 2018.

Therefore, staff recommends to the Executive Committee to recommend to the Board the approval for staff to release an RFP to solicit Refugee Employment and Training Services for PY2018 to 2019.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT